

# LA VETA FIRE PROTECTION DISTRICT

## La Veta Fire Station

100 Birch St

La Veta, Colorado

### MINUTES

September 12, 2019

18:00

Present: Directors Littlefield, Nielsen, and Jameson were in attendance.

Staff: EMS Assistant Director Mower, Retiring Secretary Pezze, and Acting Fire Chief Steffan, EMS Director/District Administrator Eddie Ray Absent excused for vacation

Guests: Nancy Nielsen.

#### **Call to Order – Pledge - Roll Call**

The meeting was called to order, the Pledge of Allegiance was given, roll call was taken.

#### **Approval of Agenda**

\* **MSA**: The September 12<sup>th</sup>, 2019 Agenda was approved as presented.

#### **Minutes**

\* **MSA**: Minutes of the August 15, 2019 regular meeting were approved as presented.

#### **Public Forum**

#### **Guests, Correspondence, and Presenters**

#### **Treasurer's Report**

The Treasurer's Report and payments for the September 12, 2019 meeting were presented. Century Financial Group made improvements to the reports we are receiving.

\* **MSA**: The Board approved the Treasurer's Report as presented.

#### **Fire Chief Report**

1. Fire calls in August 2019: 12 calls.
2. Fire Trainings in August: Extrication. (16 firefighters and 4 EMTs were in attendance)
3. Acting Chief Steffan and Director Jameson developed a new fire training schedule through March 2020.
4. The new 3000-gallon Folda-Tank "pumpkin" tank has arrived and will be exploring the best options of how to transport and deploy it.
5. Colman Glover will be starting on work to find the electrical issues on the Ladder Truck soon.
6. The officer's seat in the 6311 will be replaced with the original seat
7. Acting Chief Steffan is looking to purchase new equipment based on his officers' recommendations.
8. No new applicants this month.
9. Acting Chief Steffan would like to purchase additional shelving units and totes to better organize the station along the South wall of station 1.
10. Director Jameson recommended that we cleanup and organize the upstairs to store bunker clothing and suites.

#### **EMT Director's Report:**

1. We had 23 calls in the month of August, 12 were transported and 11 were refusals.
2. Training: The August 24<sup>th</sup> training covered extrication and was a combined training with the fire department and was well attended by both Fire and EMS.
3. Director Neilson would like to have a meeting setup between himself and Eddie Carpenter to discuss the events around his resignation.
4. Maintenance: Rescue 2 emergency brakes were repaired and are working properly, rotated and balanced the tires on Rescue 2, installation of the Power Load System is scheduled for 9/3/2019

\***MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated)**

5. Assistant Director Mower brought up that the Physio Service stopped by and looked at our LifePack 15s and it was determined that there was a recall on the units that was fixed and it was also noted that we should purchase new Pulse Oximeter sensors for our current units. The Board agreed.
6. Assistant Director Mower brought to our attention that the hospital will be doing parking lot maintenance and so the ambulance will need to use the front door entrance into the ER.
7. It was brought up by the Board that we look into the purchase of a Rocon for the District to be used for rescue and mountain access.
8. Director Littlefield would like to send a letter to the other agencies that helped with the recovery of the expired individual off the Dike Trail.

### **Old Business**

1. Director Walker agreed to look over the contract with Jade Communication placing an antenna on the roof of Station 1 when he returned from being out of town. He has not been able to look at the contract due to issues with the flooding and water issues at his house.
2. Director Littlefield updated the Board regarding the legal case. The legal team is waiting for a hearing date to be set by the judge. Director Littlefield read a letter to the Board from the legal team.
3. The strategic planning is moving forward, there will be a workshop next month to continue work on the plan as we move forward. The new "Code of Ethics" was presented in draft form to the Board and to the department for feedback.
4. The Board of Directors discussed the "Records and Retention" policy that was received from the Attorneys. Director Jameson expressed concern regarding the destruction of historical documents for fear of forgetting and no way of retrieving how and where things were done/completed. Director Neilson recommended that we table the discussion until next meeting when there will be more Board members present.
5. Director Littlefield initiated the discussion of the "Statement of Purpose" document. It was stated that the document had not been updated since 2003. After discussion it was decided to table this topic until the next board meeting when more Board members will be available.
6. The WEB site is progressing and will be available for review at the next meeting.

### **New Business**

1. The LVFPD Volunteer Appreciation BBQ will be 9/29/19 at Yellow Pine Ranch hosted by the LVFPD Auxiliary.
2. The Board of Directors will be holding a Workshop on 9/19/19 at Station 1 at 14:00.

### **Executive Session – Not needed.**

\* **MSA:** The meeting adjourned at 20:01.