

LA VETA FIRE PROTECTION DISTRICT
La Veta Community Center

MINUTES

February 11, 2016

6:00 P.M.

Present: Directors Brunner, White, Nielsen and Shrout were in attendance. Director Littlefield attended via teleconference.

Staff: Fire Chief DeTray, EMS Director Schmidt, Paul Branson and District Secretary Pezze.

Guests: Asst. Chf. Mower, Kim DeTray, Tucker Shrout, Vinny Ozzello and Mickey Schmidt. Brian Risley of CRP Architects and Louis Nazario and Ernie Garcia from H.W. Houston Construction Co. were in attendance through the initial portion of the meeting.

Call to Order

The Pledge of Allegiance was given and Director Brunner welcomed the public.

Minutes

MSA: * Minutes of the January 14, 2016 regular meeting were approved as presented.

MSA: Minutes of the January 21, 2016 special meeting were approved as presented.

MSA: Minutes of the January 22, 2016 special meeting were approved as presented.

Election and Resolutions

Secretary Pezze advised that the Notice for Call for Nominations for the May 3rd, 2016 Special District Election has been published. Candidates have until February 26, 2016 to complete the self-nomination forms and the deadline for filing an affidavit for intent to be a write-in candidate is February 29, 2016. If there are three or less candidates for the three Director positions up for election, the election can be cancelled on March 1, 2016.

MSA: Resolution 2016-02-01 to ratify the withdraw of C.D. 2005900 funds of \$52,765.99 and deposit the funds into the new station checking account # 715824 was read and approved.

Public Comments

None.

Correspondence

The quarterly report from CRG, in regard to the La Veta Oil contamination, was reviewed and no Board action is needed at this time.

Treasurer's Report

MSA: The Treasurer's Report and payments for the February 11, 2016 meeting were presented and approved.

Secretary Pezze advised that Tim Dixon, CPA completed his on-site audit process for the year 2015 on February 11, 2016. He has questions regarding the reimbursement formulas in the DOLA grant for the new station and Lee Merkel, Regional DOLA Manager will be contacted regarding those questions.

New Station Owner's Representative Report

Brian Risley of CRP Architects provided a brief update on the new station construction. Good progress has been made in the last two weeks in both the interior and exterior. Electrical and plumbing rough-in work is continuing as well as the HVAC ducting in the ceiling spaces. Work on the actual HVAC system will begin within one or two weeks. The truck bays have received the first of three coats of paint. The electrical, plumbing and mechanical engineers will conduct observations and inspections on February 15, 2016. Exterior trim work is mostly complete with a couple of quality control issues that need to be resolved. Garage doors are currently being installed. Louis Nazario and Ernie Garcia, H.W. Houston Construction, presented an updated construction schedule. Louis advised that the interior sliding glass doors are backordered and will arrive approximately March 31st and the exterior windows are still on back order and expected to arrive March 13th. The spray-in insulation will begin soon and will be double checked with the District's

***MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated).**

thermal imaging camera. There will be a walk-through inspection to review placement of the electrical receptacles. Work in the mechanical room will begin the week of February 15. A new construction schedule was presented and the completion date is now approximately mid-March.

Brian Risley presented an updated contingency report and the remaining balance is now \$43,647.00. The District may realize savings from the interior signage allowance in the H.W. Houston agreement.

Wildfire Mitigation Service (WMS) Report

Paul Branson presented his Wildfire Mitigation Report and a copy of that report is attached to these minutes. Wahatoya Road residences are now recognized as a FireWise Community. Draft job descriptions for the LVFPD wildfire mitigation crew were discussed and Director Nielsen suggested a few revisions. The Board approved Paul moving forward on the project. Dennis Page, USFS has offered to do an assessment and help with developing an initial Pre-Attack Plan (PAPS) in one of the District's Wildfire Urban Interface areas, possibly in the Cuchara area.

EMS Director Report

- 1) 6 EMS runs with 5 patients transported in January, 2016.
- 2) EMS Training with Jeff Torr on airways and another EMS training with Dr. Weber.
- 3) Working with Chris Hudson on the CO Dept. of Public Health & Environment (CDPHE) EMS grant application. Deadline for application is February 15, 2016. The first grant hearing is March 17th in Pueblo and Dave Mower will speak at that hearing. State reviews are May 12th and 13th. Grant award will be announced by July 1, 2016. Director White asked EMS Director Schmidt to request an extension on the Huerfano County Federal Mineral Lease District's \$5,000.00 matching grant. Without the extension it will expire on June 10, 2016.
- 4) Attended RETAC meeting and they are researching the Law Enforcement Narcan project and developing a "Plains to Peak" protocol app. Penrose Main will sponsor 2, one-day mini-conferences at the Canon City Abbey in April, 2016.
- 5) Marc Biggins and Dave Mower are in the process of renewing their paramedic certificates and several EMTs are working on their renewal certifications.
- 6) Working with Greg Woods to place an A.E.D. in the Tres Valles Homeowners development. This is a unit received from RETAC and LVFPD will retain ownership of the unit and can choose to remove it for other purposes if the need arises. Tres Valles will be responsible for housing the AED securely and replace pads and batteries when expired. They will also be required to have several homeowners become CPR certified.
- 7) There will be no changes to the EMS job descriptions.

Fire Chief

- 1) 2 Fire Calls in January, 2016. One smoke report and one mutual aid to Huerfano County Fire P.D. for a structure fire.
- 2) 2 Fire Trainings in January, 2016.
- 3) One application from Chandler VanLue who was previously a Jr. Firefighter.
MSA: The Board approved the application of Chandler Vanlue as a probationary firefighter.
- 4) Continued to work with Paul Branson, Asst. Chief Mower and Jake Thomsen on the job descriptions for the WMS crew.
- 5) Worked with Chris Hudson and have submitted grant applications to Colorado Division of Fire Prevention and Control for \$45,000.00 (no match) for a new compressor and fill station and the VFA grant for Wild Land PPE for \$5,670.00. This is a 50/50 match. Also worked on the CDPHE EMS grant application for the air bag system and rescue equipment and training.
- 6) Presented a list of equipment that could be purchased with the equipment benefit in the County's FEMA grant.
- 7) Chris Hudson has stated that he is not interested in being the District's grant administrator but he is willing to continue to help with writing grant applications.
- 8) There will be no changes to the Fire Department job descriptions.
- 9) Have talked to Don Mercier, Huerfano County OEM and CSP HazMat Sargent Luke Armstrong about the Town of La Veta's Designed Emergency Response Agency (DERA). According to Colorado law the LVFPD is currently the Town's DERA, by default, and Director White asked Chief DeTray if the LVFPD is equipped and trained to handle the designation. Chief DeTray advised that the LVFPD's responsibility is no different than how the District currently handles HazMat incidents. That being to respond, assess and mitigate the incident in the safest manner possible. Ownership of material stays with the carrier or shipper or property owner of the spill. Sargent Armstrong has advised he is willing to provide written documentation on this. Director White asked that Chief DeTray initiate

communication with the Town of La Veta Marshall, and possibly the Mayor, advising them of the District's current resources, capabilities and limitations in regard to equipment and training in handling HazMat incidents. Chief DeTray is to ascertain the Town's expectations of the Fire Department in a HazMat incident.

Old Business

The Board reviewed the final draft of the Intergovernmental Agreement (I.G.A.) between the LVFPD and Huerfano County to participate in grants from the Colorado Department of Natural Resources (DNR) and the Colorado Department of Public Safety's Division of Homeland Security and Emergency Management for the Cuchara Area Fire Mitigation Project. Purpose of the grant is to provide wildfire mitigation on a cost-sharing basis to private landowners in the Cucharas River Basin.

MSA: The Board approved and authorized the Board President and Secretary to execute the I.G.A. for mitigation work between the LVFPD and the Board of Huerfano County Commissioners.

Paul Branson confirmed to the Board that, if he is hired by the County as the Mitigation Manager, he will be doing the CWPP work and FireWise Communities work at the County level.


There is no new information on the Illegal Drug and Alcohol policy. Any action on that was tabled until a future meeting.

Director Nielsen advised that the Spanish Peaks Hospital District has agreed, in principal, to the health testing as proposed except that they are waiting for a reply from the cardiologist regarding free or low cost reading of EKGs. The hospital will implement this program on a pilot basis and asked for the Department Managers to develop a protocol determining how members will be selected for testing. Also, the protocol needs to address how the District will handle test results which indicate that the member is not physically fit to participate in District activities. Additionally, the cancer screenings will not be provided. The Hospital will advise when they hear back from the cardiologist regarding costs.

New Business

None.

MSA: The meeting adjourned at 8:35 PM.



Shannon R. ShROUT, Secretary

LVFPD Wildfire Mitigation Service-Monthly Report for 2/11/16

WILDFIRE MITIGATION SERVICE

-FEMA HMPG Grant- Considerable involvement with the HC/LVFPD IGA development and negotiations process, as well as related subjects. As you know this process is nearing completion. As that is accomplished, the key focus will then be readying the required personnel, systems, and office. LVFPD will be navigating a significant learning curve so the initial tasks concerning this grant will center heavily on developing a clearly defined plan for execution.

-LVFPD CWPP-Moderate work continues on this document. The final draft is being compiled with feedback received so far which has been highly constructive. Responses from LVFPD and HC Core Team members 2016 has been delayed or non-existent thus far. USFS suggestions and refined WUI maps will be addressed this week. Our CWPP Update is being viewed as progressive model for this type of guideline. Key suggestions (advised by USFS) regard overt emphasis on building and maintaining local fire suppression capacity, response tools, and collaborative seasonal trainings. USFS input is heavily informed by recent wildfires (esp. multiple massive western fires in 2015) and recent policy changes that incorporate those lessons.

-FIREWISE COMMUNITIES/USA-No action on this item.

-OTHER GRANT PROJECT(S) – Completed annual assessments and documentation reports for the Red Hill Hazard Mitigation Project and the Bend Creek Expansion project. Completed initial planning work for the new Spanish Peaks Shaded Fuel Break project with CSFS. Ongoing monitoring of the Panadero Fuels Reduction and Resiliency Project grant application (with CSFS-\$105,000 grant total incl match) and initial identification of potential project sites.

-LVFPD WMS FUELS CREW-Considerable work with researching, planning and/or creating: a Fuels Management/Fire Suppression (Fuels Crew) concept that is workable here and based on what has been developed thus far; position descriptions for skilled seasonal hires; strategies for fielding a crew given restrictions on existing supervisors; support systems and district integration for this program; etc.

-WMS Fuels Crew-

-Presently all field work involves only slash pile burning. Several contracts and project sites are on the docket. Access due to snow is the key restriction.

-FF Vinnie Ozzello is working with Crew Boss Jake Thomsen on Slash Burning prior to his departure to the Air Force.

-I am navigating a Unemployment Insurance issue presently. Sue, Chief Detray and I will meet this week for further discussion.