

LA VETA FIRE PROTECTION DISTRICT
La Veta Community Center

MINUTES

April 9, 2015

6:00 P.M.

Present: Directors Brunner, Shrou, White and Nielsen were in attendance.
Staff: Fire Chief David DeTray, EMS Director Schmidt and District Secretary Pezze.
Guests: David Rinehart from The Signature Newspaper and Kim DeTray were in attendance. Jonathan Fox and Scott Jensen from Fowler State Bank and Brian Risley from CRP Architects were also in attendance for the portion of the meeting relating to the new Fire Station construction project.

Call to Order

The Pledge of Allegiance was given and Director Brunner welcomed the public.

Minutes

MSA: * Minutes of the March 12, 2015 meeting were approved as submitted.

Public Comments

None.

Correspondence

A thank you note from Kent Hay was read thanking the District and EMS Director Schmidt, in advance, for their commitment to the 2015 Stonewall Century Bicycle Ride later this summer.

Treasurer's Report

MSA: The Treasurer's Report and payments for the April 12, 2015 meeting were presented and approved.

New Station Owner's Representative Report

Brian Risley, CRP Architects, addressed the Board on topics concerning the new Station. 1) Director Brunner and Brian attended a workshop with the Town Board and discussed water and sewer utilities. The new sanitary sewer connections have been installed on Moore Ave. and the proposed sand and oil interceptor system has been approved by the Town's GMS engineers. Rick Jennings, the Town Building Inspector, will receive a set of building plans in order to issue the building permits. 2) Brian presented spreadsheets detailing the project budget, construction schedule, and payment timelines. Director White requested, and Brian confirmed, that he will develop an additional spread sheet with the payment drawdowns (individual and cumulative) superimposed on the H. W. Houston construction schedule. It is hoped that the building will be dried in by mid-September and completed by December.

Jonathan Fox and Scott Jensen addressed the Board regarding the proposed \$1,100,000.00 loan from the Fowler State Bank. Jonathan explained how the "non-revolving, line of credit loan" funds will be disbursed throughout the construction process. The outstanding items for the completion of the loan agreement are the appraisal from I. J. Hill Appraisal Services (needs the completed building plans) and a correction deed correcting the legal description on the original deed for the land from the Town of La Veta. This is required for the title insurance. The Board thanked Johnathan and Scott for their explanations and working with the District. Jonathan will forward a copy of the loan agreement for review as soon as the document is completed.

Wildfire Mitigation Service (WMS) Report

Paul Branson was absent and the Directors reviewed the WMS report distributed earlier. A copy of that report is attached to these minutes. A phone conversation was held with Paul regarding the funding on the Title III project (\$24,000.00 approximate total) and the Division of Natural Resources grant (\$300,000.00 available on a cost sharing basis). Funds for both projects are administered and distributed through the Huerfano County government offices. Director White advised that the major needs projects, that will be a part of the Basin Implementation Plan from the Arkansas Watershed Health Collaborative, includes a vegetation management plan for the area above Cuchara. Paul Crespini with the U.S.F.S. is working on the plan. Paul Branson stated he was happy to hear of the plan.

* **MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated)**

EMS Report

1. 15 EMS calls with 11 patients transported and no transfers.
2. Received the Physio Control LifePak 15 heart monitor purchased with Caring for Colorado funds which were acquired via LVFPD Auxiliary. It will be installed in Rescue 1 (2009 Dodge Amb.).
3. Attended the March 19th RETAC meeting and grant reviews in Pueblo. Will attend the upcoming, RETAC, biannual, planning meeting on April 16th.
4. Glen Wyatt will turn in his EMS gear and communications equipment.
5. Working on placement of the free A.E.D. received from RETAC via Colorado Rural Health.
6. A letter and emails have been sent out to members of the area homeowner associations requesting names of individuals who might be interested in taking CPR, A.E.D. and possibly First Aid classes. Also requested was information on locations for placement of future A.E.D.s, especially in the Cuchara area.
7. Training sessions with Jeff Torr on March 2 and March 23 and with Dr. Weber on March 16th.
8. EMS Director Schmidt, Chris Hudson and Dave Mower attended Int'l. Trauma Life Support training at Huerfano Amb. Service on April 2nd and 3rd and received C.E.s free of charge.
9. Jenny Halstead has passed the National Registry audit of her continuing education credits and is re-certified.
10. Mark Brunner is re-certified for National Registry and Rick Morey has moved from District and will no longer be affiliated with the LVFPD EMS Department.
11. Jake Thomsen has replaced a bulb in the emergency lights on Rescue 1 (2009 Dodge Amb.).
12. Jenny Halstead is planning to take a CPR instructor class. EMS Director Schmidt would like to have a second instructor and may reach out to the public to see if anyone is interested in becoming an instructor.
13. John Hudson has prepared the Colorado Emergency Medical and Trauma Scope of Practice Waiver relating to Epi Pens. It has been submitted to Dr. Weber for signature and has been mailed to the State review committee.
14. Presented completed EMS Department job descriptions as reviewed by Director Nielsen.

MSA: The Board approved the EMS Department Job/Position Descriptions as presented.

Director White asked EMS Director Schmidt to be cognizant of, and be thinking about, mutual aid calls to Huerfano Ambulance Service during the proposed Sonic Bloom Festival scheduled for June 18 to 21, 2015 north of Walsenburg.

Fire Chief Report

- 1) 6 calls: 2 smoke sightings, 1 smoke sighting at unpermitted slash burn, 1 mutual aid to HCFPD for structure fire, 1 structure fire on Old La Veta Pass, 1 central alarm activation.
- 2) March 3 training on radio communications with 11 Firefighters and 4 Jr. FFs in attendance.
- 3) March 21 CPR/AED and First Aid training with 11 Firefighters and 1 Jr. FF in attendance.
- 4) Received notification from Colorado Division of Fire Prevention and Control (CDFPC) that the Firefighter Health and Safety grant request has not been granted for SCBAs and PPE. Chief DeTray participated in the grant scoring in Denver and now feels that he has a better understanding of the process and how the grant applications need to be written in the future. Chief DeTray and Paul Branson met with Chief Lloyd Holliman and Asst. Chief Jim Baker from the Stonewall Fire Dept. to discuss collaborating on Engine Deployment and WMS. Will meet again on April 24th.
- 5) Received notice that LVFPD has been awarded \$3,224.00 on the 2014 Volunteer Fire Assistance (VFA) Grant. This is a 50/50 grant match with \$6,448.00 as the 100% amount to be spent for wildfire related gear, equipment and training.

MSA: The Board approved expenditures of \$6,448.00 for VFA grant items with 50% reimbursement (\$3,224.00) coming from grant funds.

- 6) Will also apply for the 2015 VFA Grant.
- 7) Have received a complaint from CDOT regarding an emergency vehicle proceeding through a lane closure going to a mutual aid call in Walsenburg. Have talked to Mr. Vigil with CDOT and dispatch agencies regarding a solution to the issue. Also have scheduled a Traffic Incident Management System training on July 18th to instruct volunteers in proper way to go through road construction and lane closure zones.
- 8) John Wickersheim from MSA will be presenting training on SCBA safety and trouble shooting in an emergency. He will also do a demo on the new MSA pack.
- 9) Presented a letter from Mr. Briese in regard to the officers' certificates for the Colorado State Fire Chief's Assoc., Keystone conference. He has requested that CDFPC, Assistant Director Staples send the certificates directly to Chief DeTray for presentation to officers.
- 10) The windshield on 6012 (1999 Ford Utility PU) is cracked and needs to be replaced. La Veta Oil quoted \$234.00 but may be able to get it replaced for \$160.00 through a shop that Director ShROUT recommended.

MSA: The Board approved replacing the windshield in 6012 (1999 Ford Utility) for the estimated \$160.00 but not to exceed \$234.00.

- 11) Justin Jamison has decided not to submit his application for Firefighter.
- 12) Working on surveillance system for Cuchara Station. Talking to Eddie Ray about the project.
- 13) Working on sub-stations for Middle Creek and midway up Highway 12 and identifying locations.
- 14) Still need to complete vehicle maintenance S.O.P.s with Greg Woods.

Old Business

The DOLA agreement for award of the \$890,000.00 grant funding was briefly discussed. All Directors have had the opportunity to review the document.

MSA: The Board authorized Board President Brunner to sign the DOLA contract as presented.

The loan agreement with Fowler State Bank was discussed and Director White suggested that Attorney, Gary Hanisch have the opportunity to review and comment on the document before the Board actually signs the agreement.

Director Nielsen has the Rural Economic Development Loan (REDLG) application with USDA (and in conjunction with San Isabel) very close to being ready for submission.

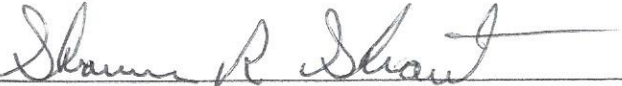
MSA: The Board authorized Board President Brunner to sign the Rural Economic Development Loan (REDLG) application, per Director Nielsen's request.

New Business

The Fire Department has received a packet from the Huerfano County Land Use Department regarding re-zoning 185.6 acres of the Grandote Golf Course from Rural Residential to Commercial zone. The LVFPD has until May 10th to submit any concerns regarding the re-zoning. Immediate concerns for the LVFPD would be access, hydrants, staffing, equipment etc. Director Brunner will research the issue and compose the District's concerns regarding the re-zoning.

Director Brunner advised that he has received a letter from the Huerfano County Fire Protection District Board's President Bill Boeck regarding a County wide burn ordinance. Chief DeTray asked to meet with the HCFPD Fire Chief and do further investigation before taking any action on the letter and the Board approved the action.

MSA: The meeting was adjourned at 8:04 P.M.


Shannon R. ShROUT, Secretary

LVFPD Wildfire Mitigation Service-Monthly Report for 04/09/15

RR ERP-No Action. Final railway hike may occur this week.

Wildfire Mitigation Service- 2014 Title III funds, once located by Huerfano County, are being applied to CWPP and Firewise Communities projects. A recent update indicates that there may in fact be more TIII funds available for 2015. Huerfano County has been invoiced for TIII funds to reimburse the WMS for monies used to continue key projects while county funds were being located. The Bureau of Land Management (BLM) has been invoiced and a drawdown requested (and received) for payment of ~75% of Red Hill Project funding. Additional funding has been offered, and will be sought, for this project. The DNR-WRRG grant has been opened to the public and ground work is expected to begin in April.

Specific Projects worked on in March and/or continuing this month:

-DNR-WRRG grant mapping requirements completed for now, client contracting in progress. ~40 properties have been assessed. Numerous site visits, calls and emails for this project so far and expected to continue. Wide variety in properties to be treated

-LVFPD CWPP revision work continues with focus on refining future recommendations for each WUI, expanding and updating maps, and reworking main body of text to focus primarily on updating progress (not a rewrite of the original plan). Depending on assistance with maps and USFS responsiveness to proposed treatment areas, this revision should be completed this month.

-Majors Ranch CWPP Core Team has met again to plan out next steps. Text contributions are being edited by all. CSFS and WMS are planning out maps for structural triage and fire safety features.

-Firewise Community development is focusing on Middle Creek, Raspberry Mountain, and Cuchara Pass Ranch WUIs.

-Evacuation Trigger map- Jeff Byland and I have not completed the base map due to scheduling conflicts. I will be visiting this week to try again.

-The Cucharas River Wildfire/Watershed assessment is complete and incorporated in to CWPP revision (and WMS plans). WMS will attend Watershed Collaborative meeting this month.

-The Red Hill project is back in action. The initial treatment of surface and ladder fuels is complete. The crew will be making another pass through the site this month to chip piles and cut lower tree limbs. There is a tremendous amount of firewood available there at this time. An expansion of this project is underway with anticipated additional funding by the BLM.

-3 Slash piles remain to be burned. Like last year, the crew will complete these as weather and wind conditions permit. Any remaining piles will just be chipped.

-WMS Policy is prioritized for this month as I need an updated document for the crew to sign. Continuing to explore details involved with a mixed mutual aid crew.

-The WMS is expanding our relationship with Stonewall Fire for potential collaboration on WMS saw crew and Dispatched Wildfire Engine project. Procuring an engine boss while developing our own is essential for the Dispatch Engine project to work.

-In concert with other LVFPD personnel, the WMS has begun a regular "Friday Duty" clean-up and/or training session at Station 2. This occurs at 1500 each Friday and is open to all FF's/JFF's.

Junior Firefighter program- The JF SOP is not yet complete due to my schedule, however progress continues with standard operating guidelines (SOGs) for specific tasks that JF's can complete and approval on a Code of Ethics. Regular training meetings occur once per week. JF's are invited also to the "Friday Duty" hour at Station 2.