LA VETA FIRE PROTECTION DISTRICT

La Veta Fire Station 100 Birch St La Veta, Colorado MINUTES

January 9, 2025 @ 6:00pm

Present: Directors Schmidt, Brunner and Valdez were in attendance. Directors Alt and Lacy joined via zoom.

Staff: EMS Director Dave Mower and Fire Chief Ron Jameson were in attendance. Guests: Joe Comacho, Lukas Dearmin, Justin Jameson and Sue Alt joined via ZOOM. Benny Asklof was in attendance.

Call to Order - Pledge - Roll Call

Approval of Agenda

 Motion to amend the agenda under Old Business to add e. Open Meeting Law made by Brunner. Seconded by Valdez. Motion carried.

<u>Minutes</u>

- Minutes from December 12, 2024: Alt: When we do roll call, we need to have the names of how everyone voted. Schmidt: I agree on a roll call vote Directors need to be identified as to how they vote. Do we want to lay these minutes on the table till they reflect that? Brunner: Yes because there are several roll call votes. Motion to lay approval of the minutes on the table till they can be amended to reflect the roll call votes by director made by Brunner. Seconded by Alt. Motion Carried.
- Alt: I had another comment on the minutes. I'm still concerned about our minutes. We say for instance Fire Chief Report and there's nothing there. I went on the website to previous minutes and they were not there. We should append these reports to the end of the minutes. That way they stay attached and they are not in never never land. Schmidt: I know we directed Passarelli to attach those reports to the minutes for filing. I am not sure we made it clear to put them on the website. Do you want to make a motion to add the reports to the minutes on the website? Alt: No my vote would be to physically append them to the end of the minutes, so they are part and parcel of the minutes. Why have separate documents when you can roll them all together? Motion that we attach the reports to the minutes so when we officially adopt the minutes as read and we see the reports, Fire, EMS, Treasurer and Administrative, connected to them made by Brunner. Seconded by Alt. 1 no (Schmidt) 4 yes (Brunner, Valdez, Lacy & Alt) Motion Carried.

Public Forum

No comments.

Guests, Correspondence, and Presenters

None

Treasurer's Report attached to these minutes

• Director Alt gave the Treasurer's Report. Motion to accept Treasurer's Report as presented made by Valdez. Seconded by Lacy. Motion carried.

Fire Chief Report attached to these minutes

- Jameson: I am proposing Lukas Dearmin be promoted to Lieutenant. Motion to make Lukas Dearmin to be a Lieutenant with the Fire Department made by Schmidt. Seconded by Valdez. Roll call vote. 5 yes (Schmidt, Valdez, Alt, Brunner & Lacy)
- Alt: I have a question. Under Burn Permits, you are listed, along with Brian and Dave Steffan, does that indicate who is approving them? Jameson: That indicates who does the inspection and approves them so we can put them in for IAR and NFIRS. Alt: Do they always get inspections? Jameson: Yes, we also do the reports.

EMS Director's Report attached to these minutes

- Mower: Nicole Sudderth has not contacted me to meet with her. Lacy: I made contact with her and I will be picking up her equipment.
- Emily Holliday missed her shifts in December. I also asked her to sign up for shifts in January. I have not heard from her.
- Gabe Vigil has only 1 more chance to take the test and pass. I have tried to stay in contact with him.
- I also spoke with Joe Camacho on IT and having a secure system. Passarelli and I met him this morning. He will be getting us a bid on the computer and a secure system. We will have a monthly fee and we need to buy hardware. We figured 2 computers at \$120 each per month. Joe Camacho: We would set it up to lead to HIPPA Compliance. Alt: I would be interested in a sit down discussion to talk about our needs and how you will fill them. I think this is a great start. Camacho: I am open from the 20th through the end of the month. Alt: I can meet Thursday January 30th at 9am. Schmidt: We need to schedule a workshop at that time.

Administrator's Report:

Moved to next meeting.

Old Business

Billing for FD: Jameson: We joined the presentation with the county. I am in favor of going
with the new company. They also assist with the billing for the FD. They are close to

finishing the PCR side. Brunner: Is the Response Master have the Cost Recovery billing included? Jameson: The cost recovery is a percentage for billing. Alt: Can you tell me the vendor so I can look it up? Jameson: Emergency Solutions. I sent the board everything on them before the presentation. County is on board to do this. If all 3 fire departments go with it, we can get it cheaper. Alt: Does dispatch use more than one system right now? Mower: Yes, they utilize IRA to send out the information. Spellman is the software system that they use. Schmidt: What's the cost? Brunner: \$6800 per year, a one-time fee \$600 and a kiosk is \$700.

- FEMA Grant: Jameson: The grant has been processed, and funds have been sent. Schmidt: I will have Passarelli send that email around again. We need to think about a new ambulance with a FEMA Grant. Jameson: We also have the DFPC Grant. We could also use an up-to-date fire truck. The DFPC Grant is for new PPE. It's only open till next month, so I will be bringing that back to the board in February. It will be on a short time frame. It's a 100% grant.
- USDA Grant: We are working on a list.
- Election Update: C. Jameson: We must go thru 2 resolutions. The Election Resolution and Appointing a Designated Election Official. Schmidt: The Election Resolution for 2025 Regular District Election Resolution No. 1-25. The Resolution was read aloud for the record. Alt: This was not part of the packet. C. Jameson: No, I was not able to get it to Passarelli in time. Eddie Ray did this part in the last election. When I went thru the forms yesterday I realized these need to be adopted by the board. Alt: Does this need to be done today? C. Jameson: Yes, technically you said you were going to do the election, and you hired me as the official. This is just the paperwork that needs to go to the state to show that. Brunner: We can send Alt and Lacy the document quickly so they can look at it and come back to it. Motion to accept the Resolution 1-25 as read made by Brunner. Seconded by Valdez. Roll call vote Alt Abstain, Valdez Yes, Brunner Yes, Lacy Yes, Schmidt Yes. 4 yes, 1 abstain, motion carried.
- Resolution Appointing a Designated Election Official and Authorizing Designated Election
 Official to Cancel Election was read aloud for the record by Schmidt. Motion to accept the
 Resolution Appointing a Designated Election Official and Authorizing Designated Election
 Official to Cancel Election made by Valdez. Seconded by Schmidt. Roll Call Vote. Valdez –
 Yes, Brunner Yes, Alt Yes, Lacy Yes, Schmidt Yes. 5 yes, motion carried. C.
 Jameson: I will be certifying the ballot on March 7, 2025. The question will need to be ready
 and done by March 6, 2025.
- Ballot Question: Schmidt: I spoke with Bart Miller (legal counsel). He is drafting the ballot question. We must have it drafted and submitted by March. We have to decide what percentage of sales tax we have in mind to request. There is also a form that we will have to send into the state estimating the amount of revenue by the percentage we request. I also asked what's taxable. He stated it would be the same as the town. Brunner: We are going to have to be specific on the language on the ballot question. The sample Jameson gave us, they even stated what they are going to use the funds for. Schmidt: We need to decide on that at the next meeting. We will put it on the agenda for February.
- Open Meeting Laws: Schmidt: We were talking about whether or not we needed to take
 minutes and post a workshop. I looked in the SDA Manual. Regular Meetings you have to.
 Study Sessions, you need to seek guidance from your counsel. I called Miller. He stated it
 is optional. I would suggest you do a summary on what went on at the workshop and pass

it to the board at the next meeting. We need to decide if we need to do this for workshops or not. Brunner: I think the bigger part is we recognize workshops. A summary is good for me, but for sure if we meet, it has to be posted. Alt: I agree with Brunner to some extent. I am pretty hard over on needing minutes from the workshop/study session. This was the public can understand what went on. Schmidt: That's why Miller suggested we do a summary. Schmidt read the summary of the December 2, 2024 Workshop for the record. Motion to approve the summary of the workshop for December 2, 2024 made by Brunner. Seconded by Valdez. 4 Yes, 1 Abstain (Alt). Motion Carried.

New Business

- Email Upgrade: Benny Asklof: Joe Camacho will be the expert on this. I believe the email would be included in his offer. I have tried to fix it and every time we upgrade, the email has issues again. The issue is Microsoft not recognizing external emails. Joe Camacho will have a system that will fix it automatically in his services. I'm the website guy. You need to hear out Joe Camacho. My company will work with him. Alt: I agree. This needs to be part of the discussion with him.
- Job Descriptions: Schmidt: I found in the SOPs that Job Descriptions need an annual review at the first meeting of every year. I would like to do that put that on the next year. Motion to put the Annual Review on the February meeting made by Brunner. Seconded by Lacy. Valdez did not have her mic on for the whole meeting till now. Valdez: I am suggesting we do the Review in March because we have a lot of items we will be working on for February. Amend previous motion to do the Annual Job Description review at the March Meeting made by Brunner. Seconded by Lacy. Motion Carried.

Executive Session – not needed.

* MSA: The meeting adjourned at 8:22 pm

Mike Lacy, Secretary

2024 Actuals vs. Budget

	•••		243	: : : : : : : : : : : : : : : : : : :			
			110	701 · Fuel Tax Refund			
			192	390 · Miscellaneous Income			
-8,079	330.8%	3,500	11,579	Total 380 · Grants & Designated Revenue	292	292	0
				388 · Federal Fire Participation			
	·			385.1 · USDA Grant			
-1,579			1,579	383 · Station Grants			
3,500	%	3,500		382.3 RETAC Income		****	
				382.2 EMS general grants			
-10,000				381 · Fire Grants			
			10,000	380 · Grants & Designated Revenue			
25,838	75.4%	105,000	79,162	Total 370 · Charges/Income - EMS Dept	0 -25	8,750	8,725
			25,563	370 · Charges/Income - EMS Dept - Other			
			-1,393	: 376 · Revenue Adjustment			
6,393	-27.9%	5,000	81	375 · Collections	7	417	10
				374 · Refunds			
-25,	-0.3%			373 · Write-offs - EMS	ω	-2,083	-3,155
-34,		-85,000	-50,121	372 · Billing Adjustments	3	-7,083	
104,969	50.0%	210,000	105,031	371 · Gross EMS Charges	0	17,500	11,870
				370 · Charges/Income - EMS Dept			
				.0			
-5,016	133.4%		20,016	350 · Misc Charges, Sales & Services	0 -1,250	1,250	
5,96/		10,000	4,033	Total 330 · Donations		833	250
10,000	8	10,000		330 · Donations - Other	ω	833	250
				330.4 · LifePack 15			
		,		330.1 · LVFPD Auxiliary	0	0	
				330 · Donations			
512	94.3%	9,025		Total 320 · Interest	2 87	752	839
	· į			320.4 · COLOTRUST Interest	0	750	
		٠	150	; 320.9 · ColoTrust - Organizational Fund)	12
				320.7 · ColoTrust-Primary Cap.Reserve			134
				320.6 · ColoTrust - Capital Reserve Int			117
			3,080	320.5 · Colo Trust - Operating Interest			433
			1,953	320.10 · ColoTrust - Legal Exp. Int			140
-55	318.9%		80	320.1 · Checking Interest	2	2	4
				320 · Interest			
-34,	115.9%	214,686		Total Revenue from Huerfano County		17,891	7,549
1,393	•••••	21,000	19,607	313 · Specific Ownership Taxes	869	1,750	2,619
-46,463	····	1,525		Total 312 · Other Taxes		127	301
			44,087	312 · Other Taxes - Prop tax backfill	0		
-2,249	528.4%	525		312.4 · Miscellaneous Taxes	44	44	
				312.3 · Back Tax Interest	0		
			172	312.2 · Back Taxes	0		
	92.6%	1,000	926	312.1 · Current Tax Interest	3 218	83	301
		-		312 · Other Taxes			
10,931	94.3%	192,161	181,230 19	311 · Current Property Tax	-11,385	16,013	4,629
				Revenue]		
Remaining	Budget : % of Budget : Remaining	Budget	Actuals		Variance	Budget	Actuals
			JAN-CEC			DEC 24	_

2024 Actuals vs. Budget

						2	
1.000	0.0%	1 000		in the state of th	3		
-150	110.7%	1.400	1.550	<u>i</u> .	117	447	
484	80.6%	2,500	2,016	628.1 SCBAs	208	208	
444	11.2%	500	56	┰:	42	42	
	123.6%	4,000	4,944	: 625 · Training	-142	333	475
16,614	32.5%		7,986	Total 624 · Equipment	1,830	2,050	220
	27.1%	7,600	2,062	624 · Equipment - Other	524	633	109
	25.5%	6,000	1,531	624.3 - PPE		500	,
	37.7%			624.2 · Equip Repairs	722	833	111
	62.6%	1,000	626	624.1 · Fuel	83	83	
				624 · Equipment			
1,463	88.7%	13,000	11,537	623 · Incentives/Salaries	-10,597	1,083	11,680
	95.8%	12,536		Total 622 · Salaries	56	1,045	988
	200		1	622 · Salaries - Other			0
529	95.8%	12,536	12,007	622.2 · Fire Chief Salary	57	1,045	988
				622 · Salaries			
8,767	32.6%	13,000	4,233	621 · Expenses		1,083	480
				620 · Fire Department			
2,676	98.5%	179,819	177,143	Total 600 · Administration Expenses	-16,844	14,985	31,829
-1,316	100.0%		1,316	600 · Administration - Fixed Costs - Other)
-4,4	205.9%	4,200	8,648	612 - Payroll incl Bank Service charges		350	2,972
	0.0%	27,000		611 - District Administrator		2,250	
	0.0%	1,000		610 · Communications	83	83	
	100.0%	68,041		Total 609 · New Station Loans	3,170	5,670	2,500
	100.0%	38,041		609.1/2 · New Station Loans - Other			
	100.0%	·····	30,000	609.3 · New Stn SIEA REDLG Principal		2,500	2,500
				_			
-3,312	157.2%			: : : : : : : : : : : : : : : : : : :	335	483	148
-1,966	112.9%	15,254	17,220	Total 606 · Utilities & Phones	-23	1 271	1.294
-569	100.0%		569	606 · Utilities & Phones - Other	0:		
-43	112.3%	347	390	606.3 · Other Utilities		29	33
-1,148	129.4%	3,904	5,052	606.2 · Cuchara Station		325	369
	101.9%	11,003	11,210	606.1 · La Veta Station		917	892
				· Utilities & Phones			
3,900	2.5%	4,000	100	605 · Stations, Bldgs & Grounds		333	
	64.9%	13,000		604 · Professional & Legal Services	1,083	1,083	
-3,967		25,529	29,496	: 603 · Insurance	-19,385	2,127	21,512
1,909	88.1%	16,000		Total 602 · Administrative Expense		1,333	1,820
2,458	84.6%	16,000	13,542	602 · Administrative Expense - Other		1,333	1,820
			549	602.1 · Administrative Fuel			
				: : :602 · Administrative Expense			
			20,687	: : : 601 · Salary - Employees			1,450
				Expense 600 · Administration Costs			
-10,10	104.4.0	337,011	3/2,314	lotal Kevenue	-12,455	29,818	17,363
45 403	2000	000	272 246	Total 701 · Fuel Tax Refund			0
		2	243	701.2 · EMS Fuel Tax Refund		:1	[]
Remaining	Budget % of Budget Remaining	Budget	Actuals		Variance :	Budget	Actuals

2024 Actuals vs. Budget

			62.631	Total Not Income	Ţ		41 510
			5,359	Net Other Income	Z.		
			5,359	otal Other Income	Tc		1,000
			5,359	702 · Other Income Misc			1,000
				Other Income/Expense			
		455	57,272	Net Ordinary Income		38	42,512
47,510	86.9%	363,152	315,642	Total Expense	-29,611	30,263	59,874
-1,250			4,750	Total 650 · Grants & Designated Fund Expenses	292	292	o
				658 · Water Conservancy Grant	0		
				657 · Federal Fire Participation	0		
				653 · Station Grants	0		
3,500	0.0%	3,500	· • • • • • • • • • • • • • • • • • • •	652.1 · RETAC			
				652 · EMS Grants	0		
				651 · Fire Grants	0		
-4,75			4,750	650.1 · Grant Writing	0		
				650 · Grants & Designated Fund Exp.			
18,335	82.2%	102,897	84,562	Total 630 · EMS Department Expenses	-5,627	8,575	14,202
2,000	0.0%	2,000	<u></u>	638 · EMS Public Education	167	167	
			1,275				0
5,921	1.3%	6,000	79	637 · EMS Training		500	,
			1,196	637.1 Paramedic Class			
3,911	79.3%	18,897	14,986	Total 636 · EMS Equipment	1,190	1,575	385
			5,543	636 - Other			
9,051	39.7%	15,000	5,949	636.2 · EMS Equip Repairs	955	1,250	295
40	89.7%	3,897	•	636.1 · EMS Fuel	235	325	90
			•	636 · EMS Equipment			
-2,016	150.4%	4,000	6,016	635 · EMS Billing Fee	282	333	51
3,83		37,000	33,165	633 · EMS Incentives/Salaries	-8,352	3,083	11,435
84		13,000	12,153	632 · EMS Director Salary	83	1,083	1,000
5,03		22,000	16,968	Total 631 EMS Expenses		1,833	1,331
1,086		8,000	6,914	: 631.2 - Other medical expenses		667	360
12,342	11.8%	14,000	1,658	631.1 - EMS Medical Supplies		1,167	-489
-8,39	100.0%	£	8,396	631 · EMS Expense - other	-1,460		1,460
		, , ,		630 · EMS Department			
27,749	63.9%	76,936	49,187	Total 620 · Fire Department Expenses	-7,432	6,411	13,844
	100.0%	,	100	i620 · Fire Department - Other	0	0	
	0.0%			629 · Capital Outlay	0	0	
977	9,300 89.5%	9,300	8,323	628 · Annual Testing-SCBA, etc.	775	775	0
	346.2%	1,000	3,462	: : :628.5 :Other (Pneumatics, etc)	83	83	
2,105	38.1%	3,400	1,295	628.4 Hose testing	283	283	
Remaining	% of Budget		Actuals		ariance :	Budget V	Actuals
	•				O COLUMN TO A COLU	1	1

Savings, Reserves and Loans

				Balance	nce		
		Sep	Oct	Nov	Dec	>	Int Rate
70-715-5	70-715-5 Checking (FNBT)	43,451	22,090	28,948	4,358	(24,590)	0.10%
Petty cash		100	100	100	100	0	
		L					
Colotrust Reserve Accounts	ve Accounts						
8001	Operations	121,462	121,979	122,467	102,900	(19,567)	4.71%
8002	Cap Reserve (Stipends)	28,990	29,114	29,330	29,347	17	4.71%
8003	Cap Reserve (Primary)	33,352	33,494	33,628	33,763	135	4.71%
8005	Cap Reserve (Organizational)	2,882	2,894	2,905	2,917	12	4.71%
8006	Cap Reserve (Legal)	34,646	34,794	34,933	35,073	140	4.71%
Opposition Accounts Total	I Total	165 013	144 169	151.515	107.358		
Capital Reserve	Capital Reserve Accounts Total	99,870	100,296	100,796	101,099		
Total Funds		264,884	244,465	252,311	208,456		
		- Commence of the Commence of					

Ru:	Building Loans					Payn	nents
	Note holder	Rate	Term	Ending	Balance	PI	Frequency
	San Isabel Electric Ass'n (REDG)	0.00%	10 yr	2026	50,000	2,500	Monthly
	Fowler State Bank	3.75%	25 yr	2040	451,566	38,041	Annual

next interest eval 10/2025

Revenue (\$)	Expenses (\$)	Cash balance (\$)	Reserve balance (\$)	Total Funds
Nov-23 4,057 15,572	15,572 -11.515	109,329	95,825	205,154
5,994 38.943			96,277	19-0000001
_		52,861		149,207
5,812 21,011	21,011 -15,199	41,435	96,768	
37,839 18,404	18,404 19,435	63,058	97,216	160,274
68,975 25,075	25,075 43,900	106,233	97,649	203,882
98,126 16,918	16,918 81,208	187,798	98,097	285,895
10,703 24,776	24,776 -14,073	175,225	98,533	273,758
	20,632 34,960	208,135	98,986	307,121
14,398	1,910	87,169	220,379	307,548
8,793 51,980	-43,187	43,551		264,883
7,577	-21,658	22,190	222,275	244,465
22,098	6,192	28,382	223,263	251,645
17,363 59,874	-42,511	5,871	203,999	209,870

La Veta Fire Protection District Check Detail

Date	Name Do	ecember 2024 Account	Amount
12/16/2024	QuickBooks Payroll Service	633/623 Incentives	25,218
12/15/2024	CO Special Dist. Property & Liab. Pool	603 Insurance	21,460
12/31/2024	United States Treasury	216.1/216.2/216.3 Payroll Taxes	6,581
12/15/2024	San Isabel Electric - REDLG	609.3 New Station Loan	2,500
12/12/2024	State of Colorado	631 EMS Licenses	1,460
12/31/2024	Colorado Department of Revenue	217 CO Withholding	712
12/04/2024	La Veta Propane	606.1 La Veta Station	481
12/02/2024	WPSG Inc.	621 FD Expenses	480
12/04/2024	CO Div. Fire Prev. & Cntrl.	625 FD Training	475
12/15/2024	San Isabel Electric	606.3/606.2/606.1 Utilities	406
12/04/2024	BoundTree Medical	631.2 EMS Other medical	360
12/04/2024	City Auto Parts	636.2 EMS Equip Repairs	295
12/19/2024	Amazon	602 Admin Expense	240
12/19/2024	Amazon	602 Admin Expense	178
12/27/2024	Sam's Club	602 Admin Expense	176
12/31/2024	Staples	602 Admin Expense	169
12/04/2024	Amazon	602 Admin Expense	162
12/17/2024	Amazon	602 Admin Expense	150
12/11/2024	Safeway	600 Admin Expense	132
12/04/2024	John Deere Financial	602 Admin Expense	110
12/03/2024	LED Outfitters	624 FD Equipment	109
12/13/2024	Mickey Schmidt	602 Admin Expense	107
12/09/2024	Mark Brunner	602 Admin Expense	100
		Total expenses	63,202

La Veta Fire Protection District Deposit Detail

	December 2024	
Date	Account	Amount
12/18/2024	311 · Current Property Tax	7,696
12/09/2024	1499 Undeposited Funds/EMS	7,270
12/18/2024	313 · Specific Ownership Taxes	2,619
12/15/2024	371 · Gross EMS Charges	1,445
12/04/2024	702 Other Income/Refund	1,000
12/31/2024	320.5 · Colo Trust - Operating Interest	433
12/04/2024	330 Donations	250
12/18/2024	312.1 · Current Tax Interest	247
12/31/2024	320.10 · ColoTrust - Legal Exp. Interest	140
12/29/2024	320.7 · ColoTrust-Primary Cap.Reserve Interest	134
12/29/2024	320.6 · ColoTrust - Capital Reserve Interest	117
12/31/2024	625 · Training refund	90
12/04/2024	312.1 · Current Tax Interest	55
12/31/2024	320.9 · ColoTrust - Organizational Fund Interest	12
12/31/2024	375 · EMS Collections	10
12/31/2024	320.1 Checking Interest	4
12/31/2024	631.1 · EMS Medical Supplies (refund)	498
	Total	22,018

Chiefs Report 1-8-2025

Department meetings

Second Saturday of each month at 8:00 AM.

More discussion on having more EMT's and how to help with shifts.

Training for the month

Truck operation Training

Truck and equipment

New batteries for E-14

Grant

Committed to Curtis Tool for the SCBS's so of it has been shipped.

Volunteers

Officer change. Justin Jameson is going to be a Battalion Chief. Lukas Dearman is going to be a lieutenant.

County information

Stations

Time and Miles

Hours 62

Miles 113

Fire Department Activity

12-2-2024 103 W. Ryas Ave Fire in kitchen

POV

Ron Jameson

12-9-2024 MM 286 US Hwy 160 Multi car accident.

E-51, E-31

David Steffan, Justin Jameson, Brian Jameson and Ron Jameson

12-12-2024 MM 295 US Hwy 160 Auto accident.

E-51

Ron Jameson, Dave Mower and Treassan Passarelli

12-16-2024 306 S. Main Fire alarm

E-51

David Steffan, Cavin McCay, Ron Jameson and Brian Jameson

12-18-2024 MM 294 US Hwy 160 Auto fire

E-51

Treassan Passarelli and Ron Jameson

12-19-2024 MM 288 US Hwy 160 Truck Fire

E-51

E-51David Steffan, Ron Jameson, Brian Jameson and Justin Jameson

12-20-2024 306 S. Main Fire alarm

E-51

Treassan Passarelli, Ron Jameson and Eric Guadagnoli

La Veta Fire Protection District Monthly EMS Report December 2024 BOD Meeting January 9,2024

Training: EMS Training was held on 12/10/24. We only had 3 attendees plus myself.

<u>Maintenance:</u> The only maintenance that was required was to repair a mud flap on R-1. It has been removed and Brian is working to replace both mud flaps in the near future.

Personnel: Meagan Owens has received her CO State certification and has been working shifts and answering calls and has been oriented. I am very happy to have her on board and active! I sent a text message to Nicole Sudderth on 12/13 after the BOD meeting asking her to contact me with a date and time the following week (12/16-12/20) with a date and time to meet me. She replied back to me on 12/17 stating that she had a lot going on and wanted to meet after the New Year. I replied back to her stating "I want ot have this meeting this week, I am able to wait any longer to get this resolved. I need to know what date and Time this week you are willing to meet me. We are all busy! If you truly want to participate with LVFPD as an EMT then I need you to give me a date and time that you will meet this week." I have not heard anything back from her to date. Emily did not work any shifts in December. I texted her on 12/31 after reviewing the shift sheets and asked her when she planned on making up the 2 shifts for December and when she planned on working the required shifts in January, I have not received any response from her. Lukas Dearmin is back and has scheduled shifts (5) for January. I intend to retrieve Nicole's Equipment that was assigned to her as she has shown no intention of fulfilling her commitment. I will again contact Emily to find out her intentions as well. Gabe is preparing to re-take his test again.

Applications: I have received no new applications but have heard that there may be a couple coming in the future.

EMS Calls: There were 12 calls for service in December. 10 Patients were transported 2 calls were no transports. See attached report.