

LA VETA FIRE PROTECTION DISTRICT

La Veta Fire Station 100 Birch St La Veta, Colorado MINUTES

December 12, 2024 @ 5:30pm

Present: Directors Schmidt, Alt, and Lacy, and Valdez were in attendance. Brunner joined via zoom.

Staff: EMS Director Dave Mower, Fire Chief Ron Jameson, and Administrative Assistant Tressan Passarelli were in attendance.

Guests: Nicole Sudderth, Justin Jameson and Sue Alt joined via ZOOM. Cindy Jameson was in attendance.

Call to Order – Pledge - Roll Call

Budget Hearing was conducted for the 2025 Budget. Schmidt read the budget for the record.

Approval of Agenda

- Amenda agenda to add 3 items to New Business and add Resolutions to Budget adoption. Motion to approve agenda with amendments made by Alt. Seconded by Lacy. Motion carried.

Minutes

- Minutes from October 10, 2024: Motion to approve the minutes made by Alt. Seconded by Lacy. Motion Carried.
- Minutes from November 14, 2024: Motion to approve the minutes made by Alt. Seconded by Lacy. Motion carried.

Public Forum

- Nicole Sudderth spoke on her behalf on her letter and being a volunteer. Mower spoke also. Much discussion on her being a volunteer. Motion to have Nicole come talk to Mower to work this out & come to an agreement. If we can't come to an agreement, we would need to get the equipment back and make payment arrangements. The meeting needs to be done by 1/9/25 made by Lacy. Seconded by Brunner. Alt: I would like Nicole to come in an lay out for us how she will be able to comply. I like to see some hard numbers and evidence that she is going to make good on her promise. Roll Call Vote. 3 yes(Alt, Brunner & Lacy), 1 no(Schmidt) and 1 abstain(Valdez). Motion carried. Mower: Do I set the meeting? Or does she? Schmidt: Can you do it mutually? Try to work it out together, if not let me know.

Guests, Correspondence, and Presenters

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*MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated)

Treasurer's Report attached to minutes

- No Questions. Motion to accept Treasurer's Report as read made by Valdez. Seconded by Lacy. Motion carried.

Fire Chief Report attached to minutes

- No questions

EMT Director's Report attached to minutes

- No Questions

Administrator's Report:

- Meeting Dates for 2025: Motion to approve the schedule of meetings for 2025 as read made by Valdez. Seconded by Alt. Motion Carried.

Old Business

- Billing for FD: Still working on it
- FEMA Grant: Schmidt: I spoke with Ted Young again. He stated again for us to get under contract with a supplier and go forward. We are fine. I think the board needs to revisit their need for an actual letter from Ted Young stating we are not going to prison for the grant having errors on it. We will be fine to get under contract and go forward. Valdez: We need to go forward. We have had conversations with Ted Young and we have documented everything. We have addressed it and it is documented in our minutes. We have done our part in good faith. Alt: Schmidt have you spoken with this man again? Schmidt: Yes, I spoke with him again and he said yes go ahead with it. Alt: I suggest we make a motion. Motion to contact Curtis Tools for the equipment under the FEMA Grant and submit the invoice for reimbursement made by Schmidt. Seconded by Alt. Roll call vote. 4 yes(Schmidt, Alt, Lacy & Valdez) and 1 no(Brunner). Motion carried.
- USDA Grant: Jameson: I don't see a way we can get it done this year. We should wait and apply in 2025. It's an annual grant that we can apply for.
- Election Official: Appoint Cindy Jameson as Election Official. Motion to appoint Cindy Jameson as Election official for 2025 Board Election made by Lacy. Seconded by Alt. Roll call vote. 5 yes (Schmidt, Alt, Brunner, Lacy & Valdez). Motion Carried. C. Jameson: 1/26/25 is the Call for Nominations. 2/28/25 is the Self Affirmation Forms. 5/6/25 is the Election.
- Budget Adoption & Resolutions:
 - Adoption of Budget Resolution No. 2024-05; Motion to approve Resolution 2024-05 as read, made by Alt. Seconded by Valdez. Roll Call vote, 5 yes(Schmidt, Alt, Brunner, Lacy & Valdez). Motion Carried

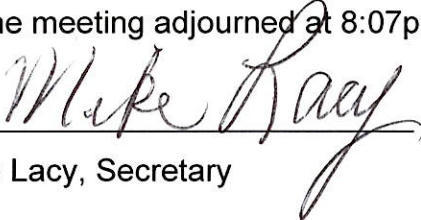
- Appropriate Sums of Money Resolution No. 2024-04; Motion to approve Resolution 2024-04 as read, made by Alt. Seconded by Lacy. Roll Call vote, 5 yes(Schmidt, Alt, Brunner, Lacy & Valez). Motion Carried.
- Resolution to Set Mill Levies Resolution No. 2024-06; Motion to approve Resolution 2024-06 as read, made by Alt. Seconded by Valdez. Roll call vote, 5 yes(Schmidt, Alt, Brunner, Lacy & Valdez). Motion Carried.

New Business

- Snow Removal Contract: Schmidt: I received 2 verbal bids on snow removal over 4 inches. Lessar bid \$100 and Huff bid \$125. Motion to accept Lessar Bid made by Brunner. Seconded by Lacy. Motion Carried
- Lukas Dearmin gift: Schmidt: I purchased a Visa Gift card for Dearmin. I would ask for reimbursement of the invoice of \$106.95. Motion to reimburse Schmidt \$106.95 for the gift card made by Alt. Seconded by Brunner. 1 abstain(Schmidt) 4 yes(Brunner, Lacy, Valdez & Alt). Motion carried.
- Sales Tax Revenues; Schmidt: I did research on this. We can go after sales tax for revenue. Alt will get with the attorney to look at the time frame to get it on the ballot and then we can discuss how much.

Executive Session – not needed.

* **MSA:** The meeting adjourned at 8:07pm



Mike Lacy, Secretary

Actuals vs. Budget through Nov '24

Actuals	NOV '24			TOTAL 2024			
	Budget	Variance	Revenue	JAN-NOV Actuals	Budget	% of Budget	Remaining
	16,013	-16,013	311 · Current Property Tax	176,601	192,161	91.9%	15,560
			312 · Other Taxes				
			312.1 · Current Tax Interest	624	1,000	62.4%	376
			312.2 · Back Taxes	172			
			312.3 · Back Tax Interest	30			
			312.4 · Miscellaneous Taxes	2,774	529	528.4%	-2,249
			312 · Other Taxes - Prop tax backfill	44,087			
			Total 312 · Other Taxes	47,687	1,525	3127.0%	-46,162
			313 · Specific Ownership Taxes	16,988	21,000	80.9%	4,012
			Total Revenue from Huerfano County	241,276	214,686	112.4%	-26,590
			320 · Interest				
			320.1 · Checking Interest	76	25	304.4%	-51
			320.10 · ColoTrust - Legal Exp Int	1,814			
			320.5 · Colo Trust - Operating Interest	2,647			
			320.6 · ColoTrust - Capital Reserve Int	1,394			
			320.7 · ColoTrust-Primary Cap Reserve	1,604			
			320.9 · ColoTrust - Organizational Fund	139			
			320.4 · COLOTRUST Interest		9,000		
			Total 320 · Interest	7,674	9,025	85.0%	1,351
			330 · Donations				
			330.1 · LVFPD Auxiliary				
			330.4 · LifePack 15				
			330 · Donations - Other	3,783	10,000	37.8%	6,217
			Total 330 · Donations	3,783	10,000	37.8%	6,217
			350 · Misc Charges, Sales & Services	20,016	15,000	133.4%	-5,016
			360 · Charges/Income - Fire Dept				
			370 · Charges/Income - EMS Dept				
			371 · Gross EMS Charges	93,161	210,000	44.4%	116,839
			372 · Billing Adjustments	46,966	85,000	55.3%	38,034
			373 · Write-offs - EMS		-25,000	-0.3%	25,071
			374 · Refunds				
			375 · Collections	71	5,000	-27.9%	6,393
			376 · Revenue Adjustment	-1,393			
			370 · Charges/Income - EMS Dept - Other	25,563			
			Total 370 · Charges/Income - EMS Dept	70,437	105,000	67.1%	34,563
			380 · Grants & Designated Revenue				
			381 · Fire Grants	10,000			
			382 · EMS general grants				
			382.3 · RETAC Income		3,500	0.0%	3,500
			383 · Station Grants	1,579			
			385.1 · USDA Grant				
			388 · Federal Fire Participation				
			Total 380 · Grants & Designated Revenue	11,579	3,500	330.8%	-8,079
			390 · Miscellaneous Income	192			
			701 · Fuel Tax Refund	110			
			701.1 · Fire Fuel Tax Refund	243			

Actuals vs. Budget through Nov '24

Actuals	NOV '24			TOTAL 2024	JAN-NOV			TOTAL 2024
	Budget	Variance			Actuals	Budget	% of Budget	
0				243				
22,098	29,818	-7,719		596	600	99.4%	2,259	
			Total Revenue	355,552	357,811			
			Expense					
1,689			600 · Administration Costs					
			601 · Salary - Employees	19,237				
			602 · Administrative Expense					
549			602.1 · Administrative Fuel	549				
332	1,333		602 · Administrative Expense - Other	11,722	16,000	73.3%	4,278	
881	1,333		Total 602 · Administrative Expense	12,271	16,000	76.7%	3,729	
11	2,127	2,116	603 · Insurance	7,984	25,529	31.3%	17,545	
46	1,083	1,037	604 · Professional & Legal Services	8,437	13,000	64.9%	4,563	
	333		605 · Stations, Bldgs & Grounds	100	4,000	2.5%	3,900	
			606 · Utilities & Phones					
632	917		606.1 · La Veta Station	10,317	11,003	93.8%	686	
137	325		606.2 · Cuchara Station	4,683	3,904	119.9%	-779	
33	29		606.3 · Other Utilities	357	347	102.8%	-10	
			606 · Utilities & Phones - Other	569		100.0%	-569	
801	1,271	470	Total 606 · Utilities & Phones	15,926	15,254	104.4%	-672	
	483	483	607 · Treasurer's Fees	8,959	5,795	154.6%	-3,164	
			609 · New Station Loans					
2,500	2,500		609.3 · New Sm. - SIEA REDL/G Principal	27,500	30,000	91.7%	2,500	
			609.1/2 · New Station Loans - Other	38,041	38,041	100.0%	0	
2,500	5,670	3,170	Total 609 · New Station Loans	65,541	68,041	96.3%	2,500	
	83	83	610 · Communications	1,000	1,000	0.0%	27,000	
	2,250		611 · District Administrator	5,675	4,200	135.1%	-1,475	
1,248	350		612 · Payroll Incl Bank Service charges	1,184		100.0%	-1,184	
1,125			600 · Administration - Fixed Costs - Other	1,184		100.0%	-1,184	
8,301	14,985	6,683	Total 600 · Administration Expenses	145,315	179,819	80.8%	34,504	
			620 - Fire Department					
1,009	1,083		621 · Expenses	3,753	13,000	28.9%	9,247	
			622 · Salaries					
988	1,045	57	622.2 · Fire Chief Salary	11,019	12,536	87.9%	1,517	
			622 · Salaries - Other	0				
988	1,045	57	Total 622 · Salaries	11,020	12,536	87.9%	1,516	
			623 · Incentives/Salaries	-143	13,000	-1.1%	13,143	
			624 · Equipment					
			624.1 · Fuel	626	1,000	62.6%	374	
			624.2 · Equip Repairs	3,656	10,000	36.6%	6,344	
			624.3 · PPE	1,531	6,000	25.5%	4,469	
			624 · Equipment - Other	1,953	7,600	25.7%	5,647	
740	2,050	1,310	Total 624 · Equipment	7,766	24,600	31.6%	16,834	
			625 · Training	4,469	4,000	111.7%	-469	
			626 · Public Education	56	500	11.2%	444	
			628.1 · SCBAS	2,016	2,500	80.6%	484	
			628.2 · Pumps	1,550	1,400	110.7%	-150	
			628.3 · Gas meters		1,000	0.0%	1,000	

Savings, Reserves and Loans

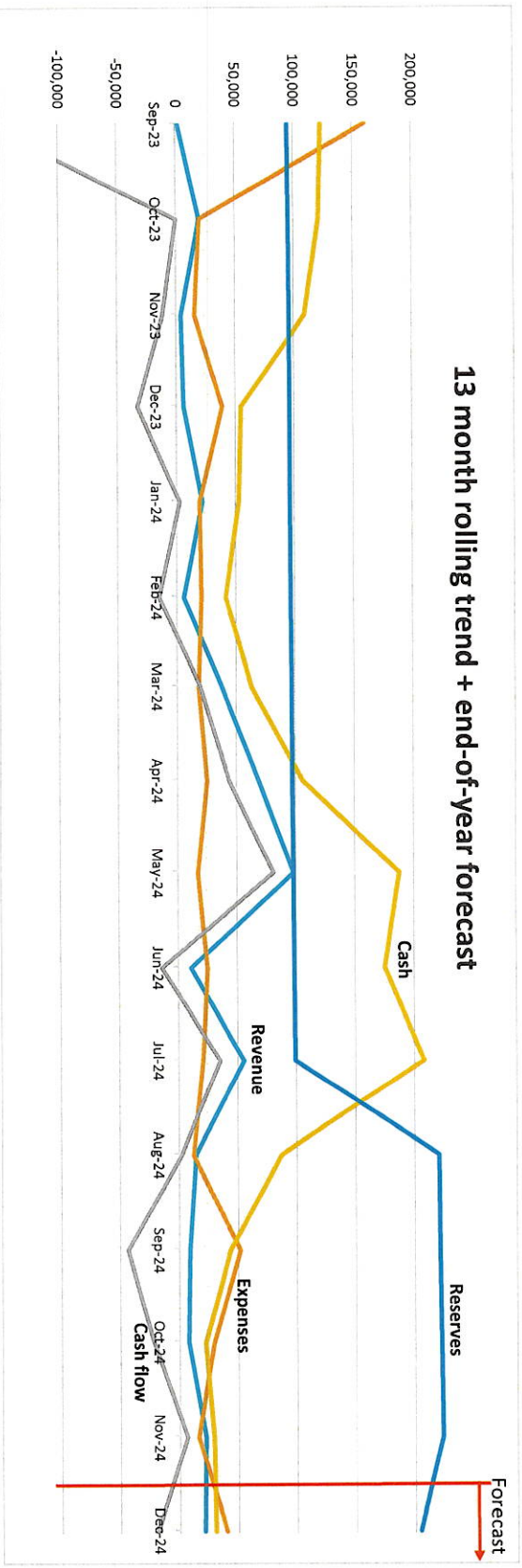
	Balance					Δ	Int Rate
	Aug	Sep	Oct	Nov			
70-715-5 Checking (FNBT)	87,069	43,451	22,090	28,948	6,858	0.10%	
Petty cash	100	100	100	100	-		
COLOTRUST Reserve Accounts							
8001 Operations	120,939	121,462	121,979	122,467	488	4.87%	
8002 Cap Reserve (Stipends)	28,865	28,990	29,114	29,330	216	4.87%	
8003 Cap Reserve (Primary)	33,209	33,352	33,494	33,628	134	4.87%	
8005 Cap Reserve (Organizational)	2,869	2,882	2,894	2,905	12	4.87%	
8006 Cap Reserve (Legal)	34,497	34,646	34,794	34,933	139	4.87%	
Operating Accounts Total	208,107	165,013	144,169	151,515	7,346		
Capital Reserve Accounts Total	99,440	99,870	100,296	100,797	501		
Total Funds	307,547	264,884	244,465	252,311	7,846		

Building Loans		Rate	Term	Ending	Balance	Payments	
						PI	Frequency
Note holder							
	San Isabel Electric Ass'n (REDG)	0.00%	10 yr	2026	52,500	2,500	Monthly
	Fowler State Bank	3.75%	25 yr	2040	451,711	38,041	Annual

next interest eval 10/2025

	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Revenue (\$)	1,786	19,501	4,057	5,994	21,804	5,812	37,839	68,975	98,126	10,703	55,592	14,398	8,793	7,577	22,098	21,087
Expenses (\$)	160,704	19,811	15,572	38,943	19,471	21,011	18,404	25,075	16,918	24,776	20,632	12,488	51,980	29,235	15,906	39,800
Cash flow (\$)	-158,918	-310	-11,515	-32,949	2,383	-15,199	19,435	43,900	81,208	-14,073	34,960	1,910	-43,187	-21,658	6,192	-18,713
Cash balance (\$)	123,292	121,092	109,329	55,111	52,861	41,435	63,058	106,233	187,798	175,225	208,135	87,169	43,551	22,190	28,948	30,235
Reserve balance (\$)	94,945	95,390	95,825	96,277	96,346	96,768	97,216	97,649	98,097	98,533	98,986	220,379	221,332	222,275	223,264	204,380
Total Funds	218,237	216,482	205,154	151,388	149,207	138,203	160,274	203,882	285,895	273,758	307,121	307,548	264,883	244,465	252,212	234,615

13 month rolling trend + end-of-year forecast



Nov. 2024 Revenue

Date	Account	Amount
11/13/24	371 - Gross EMS Charges	12,341
11/04/24	371 - Gross EMS Charges	3,326
11/27/24	371 - Gross EMS Charges	3,194
11/11/24	371 - Gross EMS Charges	710
11/26/24	371 - Gross EMS Charges	667
11/21/24	371 - Gross EMS Charges	570
11/11/24	371 - Gross EMS Charges	471
11/21/24	371 - Gross EMS Charges	400
11/30/24	320.5 · Colo Trust - Operating Interest	488
11/30/24	320.10 · ColoTrust - Legal Exp. Interest	139
11/29/24	320.7 · ColoTrust-Primary Cap.Reserve Interest	134
11/29/24	320.6 · ColoTrust - Capital Reserve Interest	116
11/30/24	320.9 · ColoTrust - Organizational Fund Interest	12
11/30/24	320.1 · Checking Interest	3

Nov Revenue 22,569

Nov. 2024 Expenses

Date	Name	Account	Amount
11/05/2024	QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	4,953
11/05/2024	San Isabel Electric - REDLG	609.3 · New Stn. - SIEA REDLG Principal	2,500
11/13/2024	Airgas USA LLC	631.2 · EMS Other Medical Expenses	2,171
11/20/2024	LVFPD Auxiliary	600 · Administration - Fixed Costs	1,125
11/06/2024	Boss Custom Products	602.1 · Administrative Fuel	549
11/13/2024	O'Reilly Auto Parts	636.2 · EMS Equip Repairs	484
11/18/2024	Harbor Freight	624 · Equipment	425
11/01/2024	Amazon	621 · Expenses	340
11/15/2024	San Isabel Electric	606.x · Utilities	323
11/01/2024	TLS Emergency Equipment	621 · Expenses	323
11/13/2024	ROI Fire & Ballistics	624.3 · Personnel Protective Equipment	315
11/01/2024	Fire Safety USA	621 · Expenses	304
11/13/2024	La Veta Propane	606.1 · La Veta Station	244
11/13/2024	La Veta Oil LLC	636.1 · EMS Fuel	113
11/13/2024	Cucharas Sanitation & Water District	606.2 · Cuchara Station	90
11/13/2024	Town of La Veta	606.1 · La Veta Station	89
11/15/2024	US Post Office	602 · Administrative Expense	82
11/27/2024	Microsoft Store	602 · Administrative Expense	70
11/13/2024	John Deere Financial	602 · Administrative Expense	59
11/21/2024	Quick Books - Intuit Payroll	602 · Administrative Expense	56
11/13/2024	Mountain Disposal	606.1 · La Veta Station	55
11/13/2024	Collins Cole Winn & Ulmer, PLLC	604 · Professional & Legal Services	46
11/19/2024	Amazon	621 · Expenses	42
11/08/2024	Adobe Acrobat	602 · Administrative Expense	40
11/08/2024	Hp.com	602 · Administrative Expense	15
11/05/2024	Hostgator	602 · Administrative Expense	10

Nov Expenses 14,823

Chiefs Report 12-12-2024 Updated

Department meetings

Second Saturday of each month at 8:00 AM.

Long discussion on having more EMT's and how to help with shifts.

Training for the month

SCBA and confined space training

Truck and equipment

Grant

FEMA grant update from board. I have worked it out extend the dead line on the buy 1 get 1 to December 13.

FEMA grant in by December 20.

Volunteers

Jim Littlefield has retired from the department.

County information

Stations

La Veta Propane repaired heater in station 2.

Need to upgrade email.

Time and Miles

Hours 73

Miles 69

Fire Department Activity

11-7-2024 36 Choctaw Dr. Navajo, mutual aid call.

E-41

Sam Morningstar and Ron Jameson

La Veta Fire Protection District
Monthly EMS Report- November 2024
BOD Meeting- 12/12/2024

Training: Training for November was held on Tuesday November 12th. The subject of the training was BLS Medication Administration and safety considerations. We had 3 EMT's attend.

Maintenance: Rescue 1 required battery replacement and the alternator/voltage regulator were replaced and resolved all electrical issues. No other repairs were required.

Billing: Had several meetings and discussions with Tressan and Jim Alt regarding the billing. It appears we have worked through most of the questions that have been asked and we are continuing to pursue reports that allow us to better monitor the billing process going forward.

Applications: No new applications have been received.

Licensing: Malea received an email from the Colorado Department of Health Care Policy and Financing stating that we need to maintain and update our primary license listed which was about to expire. After an exhaustive effort I finally got this accomplished on 12/11/2024. It was unknown which license needed to be updated and took an enormous amount of time to discover that the license that they referred to is our Colorado Ground Ambulance Service License issued by.....

The State of Colorado!!!!!! I tried many times to get assistance from the Colorado-HCP-Portal Customer Service Team staffed and operated by Greenwell Technologies on behalf of Colorado Medicaid unsuccessfully. I attempted to contact the Colorado Region 5 Regional Field Representative for CD-HCPF who sent me an email that stated I need to contact the Greenwell Customer Service group. This went on for 4 weeks. I finally completed all requirements and found that all they needed was the Ambulance license and to update contact info. They then charged us \$709.00 to do all of this which had to be paid prior to submitting the updates. All of this was required to be able to continue to bill Medicaid for Patient care.

EMS Calls: There were 6 calls for service in November. 5 patients were transported to SPRHC ED and an agency assist was requested by Law Enforcement for evaluation of a party who was in custody prior to being transported to the jail. This resulted in a "No Transport". (See report attached)

I have worked 46 hours in the month of November.