

**LA VETA FIRE PROTECTION DISTRICT**  
**Cuchara Fire Station**  
**400 Panadero Ave.**  
**Cuchara, Colorado**

**MINUTES**  
July 13, 2017  
6:00 P.M.

Present: Directors Littlefield, Shrout, and Heikes were in attendance.  
Staff: Fire Chief DeTray, EMS Director Schmidt, District Secretary Pezze and WMS Manager Michael Warren.  
Guests: Asst. Chief Mower, Jim and Paula Berg, Robert Ryland, Kim DeTray and Cheryle Johnston.

**Call to Order – Pledge - Roll Call**

The meeting was called to order, the Pledge of Allegiance was given, roll call was taken and Director Littlefield welcomed all those in attendance.

**Approval of Agenda**

The July 13, 2017 Agenda was approved.

**Minutes**

**MSA:** \* Minutes of the June 8, 2017 regular meeting were approved as presented.

**Public Comments**

Paula Berg, President of the La Veta Fire Protection District (LVFPD) Auxiliary provided an update on the Auxiliary activities and upcoming events. The La Veta, Station 1, community appreciation open house in June was well attended by both community and Fire District members. The project of selling house number signs continues. The main fundraiser of the year will be a Hawaiian Luau pig roast at the Cuchara Community Center on Sunday, August 27<sup>th</sup> at 4:00 PM. Trudy Price, Tom Munch, and Dennis Mills will provide music and there will also be a silent auction. Paula advised that the Auxiliary plans to purchase a UTV for the District pending approval of the LVFPD Board of Directors. Director Littlefield stated that the Board probably needs to sign a resolution confirming the purpose of the fundraising to coincide with the Auxiliary's publicity for the event.

Director Littlefield advised that house address numbers have changed in the Panadero ski area. Some homeowners are insisting on keeping their old house numbers and not changing their signage. This will be an issue because, eventually, Emergency Dispatch calls will state the new house numbers. Jim Berg stated that, currently, Dispatch is still using the old numbers. After numbers have been updated at the County level, Director Littlefield and Jim Berg will coordinate and send letters to Panadero Property Owners urging them to change their numbers for the sake of Emergency Responders being able to locate the proper address.

**Correspondence, Guests and Presenters**

Brett Wallace, General Manager, San Luis & Rio Grande Railroad was unable to attend and plans to attend the August 10<sup>th</sup>, 2017 Board meeting.

**Treasurer's Report**

The Treasurer's Report and payments for the July 13, 2017 meeting were presented.

**MSA:** The Board approved the Treasurer's Report as presented.

Tim Dixon, CPA is continuing to work on the 2016 Audit.

**Wildfire Mitigation Service (WMS) Report**

Michael Warren, Wildfire Mitigation Service Manager, presented the WMS report. A copy of that report is attached to these minutes. WMS Mngr. Warren also advised that Kenneth Pacheco is not able to work for a short time due to soreness, not work related. Chief DeTray apprised the Board that the La Veta WMS crew was requested by Huerfano County Mitigation Manager, Paul Branson to help complete/remedy insufficiencies on jobs completed by the independent contract from Denver. This was a pressing issue in order to get the Certificates of Completion (CCs) for those jobs. LVFPD Mitigation crew completed the work as requested, in this instance, and Director Littlefield asked WMS Manager Warren to properly document and track, with emails etc. that this action was taken but will not be continued in the future. The Board thanked Warren for doing the repairs on the trucks used by the WMS crew.

**\*MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated).**

**EMS Director Report**

- 1) 18 EMS runs with 10 patients transported in June, 2017.
- 2) La Veta EMS has been awarded the CDPHE EMS grant for the 5 800 radios and 5 pagers. The District will receive grant funds of \$8,405 to reimburse 50% of the total cost of \$16,810 for the communication equipment.
- 3) 3 EMT class students still need to take and pass their National Registry test in order to submit for the CREATE Grant reimbursement request for 50% of the class expenses. Certification needs to be completed by the end of July, 2017 to qualify for the CREATE funds. EMS Director Schmidt will contact CREATE and ask for an extension.
- 4) The conversion to the State of Colorado's Image Trend Elite patient care reporting system began on July 3<sup>rd</sup> and seems to be going well.
- 5) Held an Image Trend Elite training for all EMTs and also had a Flight for Life Training at the new football field.
- 6) Rescue 1 (2009 Dodge Amb.) was taken to Town and Country in Alamosa for an alternator recall issue. La Veta Oil, who was the lowest bidder, also put 6 new tires on that unit.
- 7) Presented estimate for allowed grant funding from CO DPHE for a new Type 2 ambulance for the Cuchara area. Base price allowed is \$111,686 and CO DPHE will match 50% or \$55,843. This will be noted in the long-term capital purchase plan.
- 8) Cuchara Valley Music Fest will be July 15<sup>th</sup> and EMT volunteers have signed up to cover the event.
- 9) Sherry Mann is retiring from Spanish Peaks Ambulance and Cindy Guitierrez will be the new manager along with her supervisor Mary Cope-Arnold. EMS Director Schmidt held a meeting with Cindy and Mary and felt it was very productive and beneficial. EMS Director Schmidt will relay this information to County Commissioner, Max Vezzani.

Director Littlefield expressed his continuing frustration with the poor 800 radio communications in the Cuchara area.

**Fire Chief Report**

- 1) 10 Fire calls in May: 2 calls for semis with smoking brakes on Hwy. 160, lost dog rescue, tree branch causing arcing on powerlines, CO alarm activation, Mutual Aid to HCFPD for structure fire, smoke report, Search & Rescue assist, EMS assist, report of fire in fire pit inside Town limits.
- 2) Fire Trainings in June: June 7<sup>th</sup> Station chores – cleaning with 6 FFs and 1 Jr. FF in attendance. June 17<sup>th</sup> on driving and 360 walk-around with 13 FFs attending.
- 3) The 2002 Chev. Avalanche PU is operational as a command vehicle for the command staff.
- 4) Lt. Ryland and Chf. DeTray traveled to Littleton Fire Stations and picked up donated items totaling an estimated \$50,000 in value. LVFPD received a demo saw, Saws Ails, 35 - 5 gallon pails of foam, 2.5" and 1.75 " hose, an 800 handheld radio, 2 radio gateways (patch systems), exhaust fans, cord reels with cords, hand lights, hand tools, hazmat suits plus other items. LVFPD Aux. President Paula Berg made the initial contact to get this donation lined up. The 800 radio is being programmed by Mark Hall. Asst. Chf. Mower is researching the possibility of getting one of the gateways (radio patch system for 800 and VHF radios) into operational condition.
- 5) Would like to establish a new Training Lieutenant position and promote Jake Thomsen to fill that position to assist Capt. McConnell with training duties.
- 6) Have received word that the 800 radio repeater located at Cuchara should be upgraded on equipment this year.
- 7) Will work with Asst. Chf. Mower to develop a patch system for the 800 radio communication using the equipment received from Littleton Fire Department. The 911 County Authority and CO Statewide Internet Portal Authority (SIPA) may be pursued to help defray costs to improve communication also.
- 8) David Steffans, who works with the mitigation crew, is currently on restricted, light-duty status on a workmen's comp. claim. Kenneth Pacheco is also suffering a non-work related injury and is unable to work on mitigation. This leaves only Lt. Ryland to work mitigation and the work requires two employees to be able to do the work. Chief DeTray asked the Board to allocate \$2,360.00 (from the Fire Salary/Incentives budget line) for the three crew members (Steffan, Ryland and Pacheco) to do light duty work around the Fire Stations, cleaning, doing inventory etc.

**MSA:** The Board approved paying up to \$2,360.00 to the mitigation crew to do light-duty station work for one week to accommodate the mitigation crew. Funds will come out of the Fire Dept. Salary/Incentives budget line.

- 9) Need to purchase a gas powered washer for \$470.00.
- 10) Chief DeTray presented information on his personal UTV that he would like the LVFPD Auxiliary to provide funds for purchasing for the District Fire, EMS and Search and Rescue missions. Cost is \$9,800.00. Director Littlefield raised a number of questions such as, 1) how much money will the LVFPD Aux. raise at the upcoming fundraiser for the project, 2) how much money will need to come from District budget funds, 3) does the District need a new or used UTV, 4) what are the specification for the UTV, 5) is there a possibility of acquiring a donated, in part or whole, UTV? Director Littlefield stated that, before the District purchases anything from a District member, the purchase must be straight forward and of great value to the District. After discussion it was decided that Chief DeTray, Asst. Chief Mower and EMS Director Schmidt will meet and determine what specifications a District UTV must have in

order to meet the District's needs. The list of specifications will be presented to the Board at the September 14<sup>th</sup>, 2017 regular meeting.

**MSA:** The Board approved creating a training lieutenant position and promoting Jake Thomsen to that position.

**MSA:** The Board approved purchasing a gas power washer not to exceed \$470.00.

### **Old Business**

Work is continuing with the locker room and storage area construction. The bathroom fixtures and stall enclosures should be installed by the end of the month. It was decided to paint the locker room floors with epoxy floor paint. Director Heikes continues to coordinate the project and the Board expressed appreciation to Director Heikes for all his time and efforts.

Pending grants status were reviewed. Sec. Pezze presented a report showing working grants and anticipated grants and the corresponding District funding match portion. This will be monitored on an ongoing basis.

Cyndi Worgan and Bob Walker continue to work on the EMS "subscription" coverage and researching fire pensions and additional benefits that might be available for volunteers.

### **New Business**

Asst. Chief Mower mentioned that it might be beneficial to the District to have email addresses for each member within one LVFPD domain. This could possibly improve communications between members. Asst. Chief Mower will visit with Eddy Ray about the best way to accomplish this.

**MSA:** The meeting adjourned at 8:05 PM.



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Shannon R. ShROUT, Secretary

# **LVFPD WMS MONTHLY REPORT**

**June, 2017**

**Michael Warren**

**WMS/FAL Supervisor**

## **CREW**

The crew has continued on FAL contracts. They have received most of their new PPE for work. Including the current job they are working on we have 11 jobs left assigned to us. We plan on taking on more as we continue to work through our current ones.

## **Equipment**

All equipment is in good operational order. I did a tune up on B-21 and it is running great. 6012 is running great and just got a new alignment and serpentine belt. We have kept both of the main saws running good. We did have to take parts from our backup saw to keep one of the main saws operational, therefore I ordered the replacement parts for it. The chipper has ran well all summer.

## **Current objectives for Supervisor**

I am keeping current on all FEMA and WMS paperwork and invoicing. The first ever vendor has come and done their first batch of properties. There has been some setbacks with them, and with the machinery they use. I completed the Certificates for those properties, some of which did not pass. The Second Request for Reimbursement has been submitted to Paul. I expect we will receive the payment for the FAL crew's Batch #5 from the county by next week. We are currently working on Batch #6 and that will be ready to be submitted when we complete the next few jobs and receive Completion Certificates for them. All paperwork for batch #5 is up to date. Sue and I will be getting the Secondary portion of that paperwork for the Mobilization and Proof of payments together shortly. As soon as I get the Completion Certificates for others the crew has completed, I will get the Invoicing for those completed.

## **New Business**

### **David Steffan:**

David got an Injury on a job site. He was originally cleared by Spanish Peaks and told to go to a Workers comp. doctor for follow-up. In that Follow-up he was put on restrictions that don't allow him to work on the crew. Chief Detray, David Steffan, and I had a meeting and came up with a plan to keep him employed until his next appointment. That appointment is set for July 24.

**Work Computer: Is currently down and going for repair. I am continuing work with my personal computer. However my timesheets and Monthly reports are saved on that computer which is why this report is late.**

**Season to Date: -- 7 FAL Jobs completed**

**Batch #5**

<b>Cobb:</b>	<b>\$4783.03</b>
<b>Frazier:</b>	<b>\$679.28</b>
<b>McGee:</b>	<b>\$1073.28</b>
<b>Morgan:</b>	<b>\$715.00</b>
<b>Carlton:</b>	<b>\$1705.00</b>
<b>Pelaez:</b>	<b>\$2104.36</b>
<b>Swan:</b>	<b>\$203.72</b>
<b>Farber:</b>	<b>\$80.76</b>
<b>Enochs:</b>	<b>\$1855.44</b>
<b>Bogenschultz:</b>	<b>\$4872.24</b>

**Batch #6**

<b>Christian Fellowship:</b>	<b>\$307.40</b>
<b>M. Christian:</b>	<b>Waiting for C.C.</b>
<b>Hard:</b>	<b>Waiting for C.C.</b>
<b>Messer:</b>	<b>Waiting for C.C.</b>
<b>Paolucci:</b>	<b>Waiting for C.C.</b>
<b>Jencopale:</b>	<b>Waiting for C.C.</b>

**Included in Batch #6 but not completed this season**

<b>Aspen Leaf:</b>	<b>\$1948.88</b>
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**Total to date:     \$18,379.51**