

**LA VETA FIRE PROTECTION DISTRICT
SPECIAL MEETING
Huerfano Ambulance Service Office
Walsenburg, Colorado**

MINUTES

January 22, 2016
12:00 Noon

Present: Directors Brunner, White, and Nielsen were in attendance. Director Littlefield attended the meeting via Teleconference.
Huerfano County Personnel: Commissioners Garcia, Vezzani and Cisneros and Cnty. Adm. John Galusha.
Staff: Fire Chief DeTray, WMS Manager Paul Branson and Jake Thomsen.

Call to Order

Meeting was called to order at 12:00 noon. Director White thanked the County Commissioners and Mr. Galusha for hosting the meeting. The purpose of the special meeting was to discuss the Intergovernmental Agreement (I.G.A.) and coordination for the Huerfano County FEMA and the Colorado Division of Natural Resource (DNR) mitigation grants.

Public Comments

None.

Old Business

Director White presented and explained his schematic regarding the operating structure of the grants as developed at the January 21, 2016 LVFPD special meeting. See minutes from that meeting for detailed explanation of schematic and proposed I.G.A. A copy of the schematic is attached to these minutes. The Commissioners and John Galusha raised questions and stated that the homeowner and contractor invoicing process and reimbursement process needs to be amended to meet grant requirements. Mr. Galusha advised that he has a plan for removal and distribution of the usable wood and slash from the homeowners' properties. It was suggested that an initial step in the grant will be for the County to send out letters to all the homeowners explaining the opportunity to participate in the project. The list of overhead equipment was discussed and it was decided that any equipment purchased will be the property of the County, to be revisited at the conclusion of the grant.

The concept of developing blocks of properties for bidding and mitigation purposes was discussed extensively. The homeowner developments with special hazards, electrical line etc., were also discussed. Director White advised that he sees the County Planning and Zoning Commission incorporating a requirement for defensible space in new construction applications. The scope of work may need to be revised if not enough homeowners buy-in to the project. That possibility will be reviewed, assessed and a determination made at the end of the 2016 cutting season.

Director White offered that he will develop the I.G.A. and submit it to involved parties for review, suggestions and revisions. Director Brunner will supply a sample form of a Request for Qualifications (RFQ) that Mr. Galusha will need to develop. Paul Branson, Chief DeTray and Jake Thomsen will help supply guidelines and specifics that need to be in the RFQ. Mr. Galusha will work on the initial letter that will be sent to homeowners introducing the grant opportunity. The Commissioners and Mr. Galusha will also develop the job description for the County's Mitigation Manager position and publish the advertisement for the position.

MSA: Meeting adjourned at 1:35 PM.


Shannon R. Shrou, Secretary

SCHEMATIC
 HCBOCC-LVFPD
 Cuchara Area Fire Mitigation Project IGA
 1/22/2016

Tasks →
 Reports and invoices →
 \$ →

1st year

